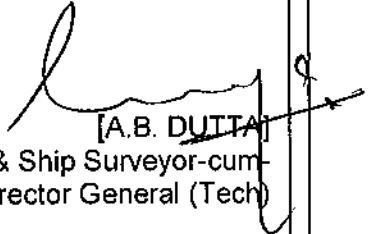


NT/ENGG. Circular No 3 of 2015

Director General of shipping, Ministry of Shipping, Govt. of India, Mumbai		
Authorized by the Director General of shipping, GOI	Examination, Assessment & Certification (EAC) Branch	IS/ISO Clause No. 7.5.1
	Subject: Authorization to the Facilitation Centre for issuance of Certificate of Proficiency (COP) as Able Seafarer Deck & Able Seafarer Engine - reg	NT/ENGG. Circular No. 3 of 2015
	File No. ENG/EXAM-17(9)/99-III Pt.	Dated: 18/11/2015

1. The Directorate General of Shipping has authorized the Facilitation Centre (FC) of INSA, MASSA, FOSMA, ICCSA, CMMI and IMEI to issue the Certification of Proficiency applicable for rating /trainees/petty officers vide NT/ENG Circular No.12 of 2012 dated 28.12.2012 and an addendum to the said circular dated 16.04.2013
2. Pursuant to the 2010 Manila amendments to the STCW Convention, the Government of India has notified the Merchant shipping (Standard of Training, Certification and Watch-keeping for Seafarers) Rules, 2014 on 30th July 2014. In the said Rule, two new categories of Certificate of Proficiency's (COPs) for the career progression of ratings have been introduced namely, "Able Seafarer Deck" and "Able Seafarer Engine" and the minimum requirement for certification of ratings have been specified at Rule No.34 and 47 respectively, and the same is in accordance with the STCW Convention 1978, as amended.
3. Bearing in mind that the certification of ratings forming part of watch are being issued by the Facilitation Centre listed in Para 1, and in view to expedite issuance of COPs to the eligible seafarers, the Director General of Shipping hereby authorizes the FCs, also to issue the new COPs stated in Para 2 of this circular. For this the FCs shall ensure compliance with the relevant provision of the M.S. (STCW) Rules, 2014, and the TEAP Manuals for issuance of these COPs. The FCs shall also ensure compliance with all the other requirement of NT/ENG Circular No. 12 of 2012 as amended from time to time, as applicable.
- 4.1 Seafarers in possession of watch keeping rating certificates issued prior to 01.01.2012, and have completed 12 months of Sea Service as Watch keeping rating within the last 60 months shall be issued with "ABLE SEAFARERS ENGINE" or "ABLE SEAFARERS DECK", as the case may be subject to Para 4.4.

- 4.2 Seafarers in possessions of watch keeping rating certificates issued on or after 01.01.2012 till 31.12.2016 shall get a certificate from the employer/ship operators certifying that the candidate meets the Standards of Competency as specified in section A-II/5 or A-III/5 of STCW Code as applicable subject to Para 4.4.
- 4.3 Seafarers in possessions of watch keeping rating certificates issued on or after 01.01.2017 shall have an approved training record book, meeting the specification of minimum Standards of Competence as specified in section A-II/5 or A-III/5 of STCW Code as applicable.
- 4.4 Not with-standing above any sea service on or after 01.01.2017 for Certification as ABLE SEAFARERS (DECK/ENGINE) shall be supported by approved Training Record Book.
- 5 Application Form & Checklists and Format of the Certificate to be followed by the Facilitation Centre are attached here as ANNEX-I, ANNEX-II, ANNEX-III (A) & ANNEX III (B).
- 6 This is issued with the approval of the Director General of shipping.


[A.B. DUTTA]
Engineer & Ship Surveyor-cum-
Dy .Director General (Tech)

To,

1. All Maritime Training Institutes
2. Principal Officers, MMD, Mumbai / Chennai / Kolkata /Kochi/Kandla
3. Shipping Masters, Mumbai/ Kolkata / Chennai
4. INDOS Cell, DGS, GOI, Nou Bhavan Building, Mumbai-1
5. Nautical Branch, DGS, GOI
6. Engineering Branch, DGS, GOI.
7. INSA/FOSMA/MASSA/ICSSA/MUI/IMEI
8. Management Representative [QMS], EAC Branch, DGS, GOI.
9. Computer Cell, DGS, GOI with a request to upload this on the official website.
10. E-Governance Cell, DGS, GOI.
11. Guard File
12. Sr.PS to DG[S] for information.

ANNEX - I

Application of Ratings as Able Seafarer Deck* / Able Seafarer Engine* under the International Convention on Standards of Training, Certification and Watch-Keeping for Seafarers, 1978, as amended

(Refer to Instruction and checklist given overleaf for filling up application form)

To The Facilitation Centre (Name & Place): _____ SUB: Application for Issuance of Certification of ratings as Able seafarer Deck* / Able Seafarer Engine* under STCW Convention, 1978 as amended. (*Strike off what is not applicable)						Colour Photograph 40mm x 30mm	
Name (as per Passport): Surname _____ Given Name _____			Passport No. _____ Date of issue: _____				
Date of Birth: (DD/MM/YYYY) _____ Place of Birth: _____			INDoS No. _____		Nationality: _____		
Rating Watch-keeping Certificate No: _____		Date of issue: _____ Place of issue: _____ Issued by: _____		CDC No: _____ Date of issue of CDC: _____			
Last Rank held: _____		Department – DECK */ ENGINE*					
Valid modular courses			Cert. No	Date of issue	Name and place of the Institute		
a)	Personal Survival Techniques (PST) / Refresher Training course						
b)	Fire Prevention and Fire Fighting training (FPFF) / Refresher Training course						
c)	Elementary First Aid (EFA)						
d)	Personnel Safety and Social Responsibility (PSSR)						
e)	Security Training for seafarers with designated security duties (STSDS)						
f)	Proficiency in Survival Crafts and Rescue boats (PSCRB) / Refresher Training course (Only for deck wk ratings)						
Record of Sea Service after obtaining the Rating Watch-keeping certificate: (Original sea service letter from the company to be submitted as per the checklist) Note: Deck ratings should indicate the GT of ship. Engine ratings to indicate the BHP of Engine.							
Vessel particulars							
Name	Type	IMO No.	GT/ KW*	FG/ Coastal	Rank Served	Duration Served From _____ To _____	Total Sea service in Months / Days
I hereby declare that the particulars given above are correct and true to the best of my knowledge and belief. I have read the instructions given overleaf. Note : Any person who makes a false representation or knowingly gives a false information is liable for punishment for cheating under section 182 and 420 of the Indian Penal code							
Date		Place			Signature		
OFFICIAL USE							
Fees Paid		Challan / DD No.		Dealing Assistant Sign			
I have scrutinized above application in line with applicable guidelines. Candidate has been assessed and found Eligible / Not Eligible for Issuance of Certificate of proficiency as Able Seafarer Deck / Engine* (*strike off what is not applicable) as requested and may be issued							
CERTIFICATE No: _____ Grade of COP: _____		Name and Signature of Duly Authorized Officer of Facilitation Centre		_____			
Dated _____		Name and location of FC		_____			

ANNEX-II

CHECKLIST FOR ISSUANCE OF CERTIFICATE OF PROFICIENCY AS ABLE SEAFARER DECK* & ABLE SEAFARER ENGINE* BY FACILITATION CENTRES

FOLLOWING DOCUMENTS ARE REQUIRED ALONG WITH APPLICATION

Name: Date:
 Place of Birth: Date of Birth:

(Name, Date of Birth and Place of Birth should be same as in Passport)

Photocopy of each document to be submitted are to be self certified and must be arranged in the following sequence

Sr. No.	List of documents required	YES/NO	Remarks
1.	Application form in original duly filled and signed		
2.	Photocopy of INDoS number print out		
3.	Photocopy of Indian CDC (all stamped pages)		
4.	Photocopy of passport (all stamped pages)		
5.	Photocopy of COP as rating forming part of navigational watch / engineering watch, As applicable		
6.	Letter issued by the employer / operator of the vessel in original regarding sea service after obtaining the rating watch keeping certificate [mentioning that the candidate meets the standard of competence as specified in section A-II/5 or A-III/5 of the STCW code, as the case may be] with RPSL number postal address, e-mail address of the recruiting company in India or sea service letter from the owners (for Indian Flag vessels) for sea service verification. Sea service requirement: For Able seafarer Deck: Not less than 18 months or not less than 12 months in the deck department with Training Assessment Record Book; after having obtained Rating forming part of a navigational watch (STCW, Regulation III/4) For Able seafarer Engine: Not less than 12 months or not less than six months in the engine department with Training Assessment Record Book; after having obtained Rating forming part of a engineering watch (STCW, Regulation III/4)		
7.	Photocopy of following training courses: (1) Refresher training in FPFF (Required only if the FPFF course was done more than five years ago) (2) Elementary first aid (EFA) (3) Refresher training in PST (Required only if the PST course was done more than five years ago) (4) Personal safety and social responsibilities (PSSR) (5) Security training for seafarers with designated security duties (Note: Seafarers holding STCW 95 certificates for EFA and PSSR need not undergo the courses again)		
8.	Additional courses applicable for deck ratings only: (1) Proficiency in Survival Crafts and Rescue Boats (2) Refresher training in PSCRB (Required only if the PSCRB course was done more than five years ago)		
9.	Photocopy of Article of Agreement in case of Indian flag ships OR Contract letter in case of Foreign flag vessels		
10.	Photocopy of valid medical fitness certificate		
11.	Three recent colour photographs (size: 40 x 30 mm)		
12.	Applicable Fees: For Able Seafarer Deck: Rs. 3750/- to the MMD + service charges of FC For Able Seafarer Engine: Rs. 3250/- to the MMD + service charges of FC		
Name of the Applicant:		Signature:	Verification by the FC: ACCEPTED / NOT ACCEPTED

*Strike out whichever is not applicable

**CERTIFICATE OF PROFICIENCY
AS
ABLE SEAFARER DECK
(Regulation II/ 5 of STCW Convention)**

CERTIFICATE ISSUED UNDER THE PROVISIONS OF THE MERCHANT SHIPPING ACT, 1958
(44 OF 1958) AND THE INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING
CERTIFICATION AND WATCHKEEPING FOR SEAFARERS (STCW), 1978, AS AMENDED.
(Issued under the Authority of Government of India)

This is to certify that has been found duly qualified in accordance with the provisions of regulation II/ 5 of the STCW Convention as amended and has been found competent to perform the following functions at the levels specified, subject to any limitations indicated:

FUNCTION	LEVEL	LIMITATIONS APPLYING (IF ANY)
Navigation	Support	
Cargo handling and storage	Support	
Controlling the operation of the ship and care for person on board	Support	
Maintenance and Repairs	Support	

The lawful holder of this certificate may serve in the following capacity or capacities specified in the applicable safe manning requirement of the Administration:-

CAPACITY	LIMITATIONS APPLYING (IF ANY)
Able seafarer Deck	

Certificate No. _____ Issued on _____

Date of Expiry : Unlimited

The Original of this certificate must be kept available in accordance with regulation I/2 Paragraph 11 of the STCW Convention while its holder is serving on a ship.

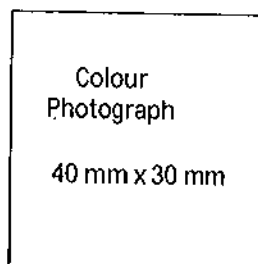
Date and Place of birth of holder of certificate _____

Signature of the holder of the certificate _____

INDOS No. _____ Seafarer's Identification Document No. _____

PASSPORT No. _____ C.D.C.No. _____

Photograph of the holder of the certificate



Signature of duly authorized officer

Official Seal

Name of duly authorized Officer

This is to state that (Name and address of Facilitation Centre) is duly authorized to issue this certificate under the authority of the Directorate General of Shipping, Ministry of Shipping, Govt. of India. (Any inquiry concerning the validity of this certificate should be addressed to INDOS Cell. Email: bsindos@vsnl.net.)

**CERTIFICATE OF PROFICIENCY
AS
ABLE SEAFARER ENGINE
(Regulation III/5 of STCW Convention)**

CERTIFICATE ISSUED UNDER THE PROVISIONS OF THE MERCHANT SHIPPING ACT, 1958 (44 OF 1958) AND THE INTERNATIONAL CONVENTION ON STANDARDS OF TRAINING CERTIFICATION AND WATCHKEEPING FOR SEAFARERS (STCW), 1978, AS AMENDED.

(Issued under the authority of Government of India)

The Government of India certifies that _____ has been found duly qualified in accordance with the provisions of regulation III/ 5 of the STCW Convention as amended and has been found competent to perform the following functions at the levels specified, subject to any limitations indicated:

FUNCTION	LEVEL	LIMITATIONS APPLYING (IF ANY)
Marine engineering	Support	
Electrical, electronic and control engineering	Support	
Maintenance and repairs	Support	
Controlling the operation of the ship and care for persons on board	Support	

The lawful holder of this certificate may serve in the following capacity or capacities specified in the applicable safe manning requirement of the Administration:-

CAPACITY	LIMITATIONS APPLYING (IF ANY)
Able seafarer Engine	

Certificate No. _____ Issued on _____
Date of Expiry: Unlimited

The Original of this certificate must be kept available in accordance with regulation I/2 Paragraph 11 of the STCW Convention while its holder is serving on a ship.

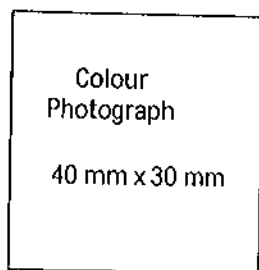
Date and Place of birth of holder of certificate _____

Signature of the holder of the certificate _____

INDOS No. _____ Seafarer's Identification Document No. _____

PASSPORT NO. _____ C.D.C.No. _____

Photograph of the holder of the certificate



Official Seal

Signature of duly authorized officer

Name of duly authorized Officer

This is to state that (Name and address of Facilitation Centre) is duly authorized to issue this certificate under the authority of the Directorate General of Shipping, Ministry of Shipping, Govt. of India.(Any inquiry concerning the validity of this certificate should be addressed to INDOS Cell. Email:lbsindos@vsnl.net.)